<u>Billpay</u>

You can request our Billpay service when signing up for Internet Banking or when adding an account. When you enroll for Internet Banking, simply request Billpay when inputting your account number. Already have Internet Banking? Follow these easy steps...

Adding an account with Billpay

- Log into your Internet Banking Profile @ central-bank.com
- Select All Services and Settings through your Welcome drop down menu.
- Select Add Account under the Preferences Tab and enter your account information.
- Place a check mark in the box to select Billpay

Existing Account

- Log into your Internet Banking Profile @ central-bank.com
- Select All Services and Settings through your Welcome drop down menu.
- Select Modify access and Services under the Preferences Tab
- Select Edit from the I Want to Menu by the account you wish to have Billpay
- Make sure to select the Basic with Billpay button and Submit

Need further Assistance? Watch our How to Demo! (Insert How to link to Educational Resource Center)

Adding a Biller

- Select Bills and Payments on the home screen
- Click add a company or person
- Choose from our list of predefined companies,
- Utilities
- Phone
- Insurance
- Credit Cards
- Store Cards
- TV and Internet
- Home
- Car

Or you can add your own.

- Enter the information for your company or person
- Schedule payment